



Aston Valley Baseball League By-Laws

Article 1 – Object

Section A:

1. The Athletic Program to be sponsored for the youth of Aston Township is an organized baseball program.

Article 2 – Membership

Section A:

1. There shall be two types of membership as follows:
 - A. Junior membership is limited to those residents of the township eligible to play in the league activities.
 - B. Senior membership is limited to those adult persons (over 18 years of age) responsible for organizational functions of the league.
2. Membership is limited to persons living within the geographic boundaries of Aston Township, Delaware County, Pennsylvania.
3. Junior and Senior membership can be obtained by persons living outside of Aston Township as provided for in the association policy and operation rulebook. This type membership gives participation entitlement only to the person whom it applies to and entitles such member to all rights and privileges of the league with the exception of holding a league office.
4. No person is eligible to participate in the league program unless such person is a member.

Section B:

1. Junior membership is acquired by the presentation of oneself at registration and by payment of registration fees. This membership is subject to the approval of the player agent.
2. Senior membership is acquired by the presentation of oneself at a general membership meeting and by being approved for membership by a majority vote at the meeting.

Section C:

1. Membership may be revoked for conduct unbecoming of a member of the Aston Valley Baseball League, Inc.
2. In order for membership to be revoked, it must be approved by seven (7) members of the executive board and then by a two-thirds vote of the membership at the next general membership meeting.

Article 3 – Officers

Section A:

Dates and procedures for nomination and election of officers.

1. The president shall appoint a nomination and election committee composed of one (1) representative from each league who are eligible to vote. This committee shall be formed by August 15 prior to elections.
2. The committee shall by September 15 present a list of eligible candidates for nomination to office. All persons on the list must have been contacted and agree to run.
3. The first general membership meeting in October shall be considered the nominating meeting. The list of nominees as presented by the nomination and election committee shall be read to the members and become nominees for the officers of the organization. The meeting will then be opened for nominations from the floor.
4. This meeting shall also be considered the election meeting.
5. Prior to voting all nominees will be certified by the nomination and election committee from eligible voter and candidates lists supplied by the secretary.
6. Voting will be by secret ballot distributed and counted by the nomination and election committee. All voters are to be certified as eligible by the eligibility lists supplied by the secretary.
7. The eligible voter and candidate lists may be challenged but the only acceptable methods for determination of eligibility is covered in Article 5: Section E of the constitution.
8. The newly elected officers of the organization shall take office at the first Executive Board meeting in November.

Section B:

Only members who have attended 25% (3 meetings) of the general membership meetings during the year shall be eligible to vote in the election of officers.

Section C:

Only members who have attended 25% (3 meetings) of the general membership meetings during the year shall be eligible to be nominated for and elected to any office in the organization, except as approved by the executive board.

Section D:

Members at all general membership meetings will record their names in a record book provided by the organization and in the possession of the secretary.

Section E:

Responsibilities and duties of the officers are as follows:

President

The president shall preside at all regular and special general membership meetings of the organization and at all meetings of the executive board. He shall appoint all permanent standing committees and special committees and be an ex-officio member of all committees, and receive notice of all meetings.

He shall countersign all checks issued by the treasurer.

It shall be his duty to supervise the organization and all of its activities.

He shall to the best of his ability, see that the Constitution and By-Laws are upheld.

1st Vice President

It shall be his duty to assist the president in all his duties in any way the president may direct.

He shall perform the duties of the president during the president's absence.

If the office of the president becomes vacant, he shall assume the office of president until action is taken by the executive board and membership.

He shall also act as commissioner of the Teener League Division and directly oversee all its activities.

(amend; 1/83.)

2nd Vice President

It shall be his duty to assist the president in all his duties in any way the president may direct.

He shall perform the duties of the 1st vice president in the 1st vice president's absence and assume the duties of that office.

If this office becomes vacant he shall fill the vacancy until action can be taken by the

executive board and the general membership.

He shall also act as the commissioner of the Major League Division and directly oversee all its activities.

Secretary

It shall be the duty of the secretary to keep minutes showing a true accurate record of all meetings of the general membership and executive board meetings.

He shall keep and provide at each meeting the attendance record which is to be signed by all members present at general membership meetings.

He shall provide the nominating and election committee with an eligibility list for voting and nomination.

It shall be his duty to keep all records of the organization except those pertaining to the treasurer.

He shall present at each meeting of the organization the minutes of the previous meeting and have in his possession a copy of the constitution and by-laws.

He shall perform these duties as the president and executive board shall direct.

He shall serve proper notice to all members of special general membership meetings and advertise in the local daily papers, proposals for amendments to the constitution and by-laws.

He shall handle such correspondences as the president and executive board shall direct. A copy of any and all correspondence received by the organization or sent out under its name shall be given to him for record.

Treasurer

The treasurer shall be custodian of all the monies of the organization.

All receipts from fees, fund raising activities, gate receipts from competitions and all other monies shall be turned over to him.

He shall make disbursements only as directed by the executive board up to \$500.00 a month, and by the membership at a general membership meeting up to any amount.

All disbursements are to be made by check signed by the treasurer and countersigned by the president.

He shall keep accurate records of the receipt and source of monies and of its disbursements.

A treasurer's report shall be made verbally to the membership at each meeting. In addition an annual written report shall be made and turned over to the new treasurer. This report shall become part of the organization records maintained by the secretary.

The treasurer's records will be audited by an auditing committee consisting of two (2) members of the organization appointed by the executive board, as deemed required. A written report of the findings of the audit will be turned over within two months to the executive board.

Player Agent

He shall be elected by the general membership and be a member of the executive board.

It shall be his duty to verify each player's age.

He shall approve and maintain a roster of each league team.

He shall be responsible for all registrations.

Chairman of the Rules Committee

He shall be elected by the general membership and be a member of the executive board.

He shall chair all meetings of the rules committee and be responsible for its activities.

Minor League Commissioner

It shall be the duty of the minor league commissioner to oversee the minor league and all of its activities.

He shall preside over all minor league divisional meetings.

Rookie League Commissioner

It shall be the duty of the rookie commissioner to oversee the rookie division and all of its activities.

He shall preside over all rookie division meetings.

Tee-Ball League Commissioner

It shall be the duty of the tee-ball commissioner to oversee the tee-ball division and all its activities.

He shall preside over all tee-ball division meetings. (amend; 1/83.)

Parents Auxiliary President

It shall be the duty of the president of the parents auxiliary to oversee all activities of the parents auxiliary and preside over all team parents meetings.

Facilities Manager

It shall be the duty of the facilities manager to oversee and maintain all fields and structures of the organization.

Article 4 – Executive Board

Section A:

The administrative body of this organization shall be the executive board.

Section B:

The executive board shall consist of twelve (12) officers as specified in Article 4; Section A of the constitution.

Section C:

All matters of policy and administration shall be vested in this board.

Section D:

A quorum of the executive board shall be seven (7) members.

Section E:

Meetings of the executive board shall be held at the call of the president or by the secretary upon request by seven (7) members of the board.

Section F:

The executive board shall have the right to fill all vacancies among the officers of the organization, subject to the next general membership meeting.

Article 5 – General Membership Meetings

Section A:

1. Regular general membership meetings are held once monthly.
2. Attendance at these meetings are one of the regulations for determination of eligibility to hold office and vote.
3. A special general membership meeting may be called at any time by the president of the organization or by the secretary at the direction of a quorum of the executive board.
4. A special general membership meeting may be called at any time by written request signed by ten (10) members in good-standing of the organization and presented to the secretary to call the meeting within five (5) days of receiving the request.

5. Members will be notified by the secretary regarding the time and place of any special general membership meetings.
6. No one will be allowed to vote on any issue unless he has attended three (3) meetings in the twelve (12) months prior to the meeting night.

Article 6 – Divisional Meetings

Section A:

1. Each division shall meet separately, once a month, one month prior to and during the season.
2. Minutes shall be kept at each meeting by the division commissioner or designate.
3. Matters pertaining to the separate divisions, such as scheduling, rule violations, etc. shall be discussed at these meetings.
4. All recommendations coming from these meetings are subject to the approval of the general membership at the next general membership meeting.

Article 7 – Parliamentary Procedures

Section A:

In all cases not otherwise covered by the constitution and by-laws the rules contained in Roberts Rule of Order shall govern this organization.

Article 8 – Committees

Section A:

Forming and staffing of permanent standing and special committees shall be as follows:

1. Permanent standing committee chairman and members shall be appointed by the president, except the rules committee chairman, equipment manager and the parent auxiliary president who are elected by the general membership.
2. The permanent standing committee within the organization and their duties shall be as follows:

Rules Committee

This committee shall contain a representative from each league. It shall be the committee's duty each year to review the official Babe Ruth rules and adapt them to meet the league's requirements. They shall report their findings at a general membership meeting prior to the commencement of league play. All rules are subject to the approval of the general membership.

Equipment Manager

The equipment manager shall be a committee of one. It shall be his duty to make all equipment purchases for the league. He shall keep accurate records of all such transactions and verify all equipment purchase bills with the treasurer and the president.

Field Committee

It shall be this committee's duty to organize and direct any work to be done on the playing fields.

Scheduling Committee

It shall be this committee's duty to prepare and distribute playing schedules for the league.

Tommy Maren Scholarship Committee

The Tommy Marren committee shall consist of a Chairperson, Secretary, Treasurer, Tournament Director, AVBL Teener Commissioner, AVBL Senior Manager(s), AVBL Senior Coach(es), AVBL Player Agent and retired AVBL Senior player(s) and any number of at large volunteers.

Duties and Responsibilities:

- Construct criteria and eligibility requirements for scholarship
- The amount of the scholarship to be awarded - NOT to exceed \$2,000.00
- Any donation of funds
- Select members of the Scholarship Selection Committee who shall remain anonymous

All checks will be signed by the Chairperson of the committee and AVBL Treasurer.

Scholarship Selection Committee duties are to decide the recipient of the scholarship.

Tournament Director will have a committee to help run the tournament on Memorial Day Weekend.

Scholarship application will be mailed or given to any Senior Player graduating from high school. Any family member or relative on the committee with a player eligible for this scholarship will disqualify themselves from the selection process.

Parents Auxiliary

It shall be this committee's duty to conduct fund raising activities to help finance the operation of the league. The president of the parents auxiliary shall notify the league president and general membership of all planned activities.

Nomination and Election Committee

This committee may be formed any time prior to August 15th.

It shall be the duty of this committee to provide a list of nominees for the various officers to the organization and to certify the eligibility of all candidates relative to general membership meetings.

All organizational voting members are to be certified by this committee prior to voting or upon the issuance of ballots.

This committee shall have the further obligation to distribute ballots, count the votes and certify the winner at the voting meeting.

In the event the committee is challenged relative to any decision during nominations and voting and the challenge cannot readily be solved, the president may at his discretion appoint three (3) additional eligible to vote members to the committee from the floor of the meeting.

The new committees decision will be final after voting among themselves.

Award Committee

The awards committee shall have the duty of deciding what awards are to be given by the league.

Any awards decided upon are to be approved at a general membership meeting prior to their acquisition.

Any trophies awarded will be equal to the standards already adopted by the league.

There shall be no other method way of obtaining awards from the organization except through this committee.

This committee shall be the custodian of all trophies received by the organization and shall be responsible for the dispersion, control and safekeeping of the same.

Auditing Committee

This committee shall consist of two (2) members in good standing of the organization. The committee shall be appointed by the executive board as deemed necessary.

It shall be the duty of this committee to audit the treasurer's records.

This audit must be completed within the two months of appointment.

A written report of the findings of the audit will be turned over to the executive committee.

Article 9 – Standing Rules of Policy

Section A:

1. Yearly membership fees will be voted by the general membership and are subject to review and revision each year.
2. Membership fees are due at registration.
3. The quorum necessary to hold any general membership meeting will be seven (7) people, three (3) of whom are executive board members.
4. Expenditures:
 - a. Expenditures up to a total of \$500.00 per month may be made by a quorum of the executive board without general membership approval.
 - b. All expenditures other than the \$500.00 per month are to be approved by the majority of the members at a general membership meeting.
5. Fundraising Activities
 - a. No fund raising activities are to be undertaken without consent and approval of the executive board.
 - b. Any resulting monies from any approved fund raising or other activity are to be turned over to the organization treasurer.
6. No team or group representing the organization is to participate in any tournaments other than those approved by the executive board.
7. All equipment, except that purchased by individuals, is the property of the league.
8. The rules of play will be established yearly by the rules committee subject to the approval of the general membership.
9. It shall be mandatory that each player shall play two (2) consecutive, complete innings in every six (6) inning game.
10. During the playing season, each division team must be represented at each division meeting. Every team must be represented at every general membership meeting.

PENALTY:

All excuses for missed meetings will be reviewed by the executive board. Action will be taken as deemed necessary by the board.

11. All managers must be approved by the executive board.